

# Johnston Community College Application for Forgiveness Policy

**JCC Forgiveness Policy:**

Students who return to the College after stopping out for a minimum of three years or 36 consecutive months and wish to make a "fresh start" in pursuing educational goals may apply for the Forgiveness Policy. The Forgiveness Policy allows for "F" or "WF" grades earned at the College three or more years prior to current enrollment to be eliminated from the cumulative GPA calculation. **This process does not affect Financial Aid eligibility.**

**To qualify for the Forgiveness Policy, students must meet the following criteria:**

- Not have been enrolled at the College for a minimum of three years prior to current enrollment.
- Be currently enrolled in curriculum courses.
- Have successfully completed 12 credit hours of course work with a minimum GPA of 2.00.

**Additionally, the following stipulations apply regarding consideration for the Forgiveness Policy:**

- Grades earned at other colleges cannot be forgiven.
- Students may apply only once for the Forgiveness Policy during their academic career at Johnston CC.
- Forgiven grades remain on the transcript but are not calculated in the cumulative GPA.

To request the Forgiveness Policy, students must complete an Application for Forgiveness Policy form and submit it to the Registrar's Office. Students will be notified by e-mail of the decision, and in cases of approval, GPA recalculations will be made in the Registrar's Office.

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Date: \_\_\_\_\_ Student ID Number \_\_\_\_\_

First Name: \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Mailing Address: \_\_\_\_\_

JCC Email: \_\_\_\_\_@mail.johnstoncc.edu Phone Number: \_\_\_\_\_

Course Prefix & Number	Semester/Year	Grade Received (F or WF only)	Registrar's Office Approval (N/Y)

Student Signature: \_\_\_\_\_

\*\*\*\*\*

Date Received by Registrar's Office \_\_\_\_\_ Date Processed: \_\_\_\_\_

Student \_\_\_\_\_ does or \_\_\_\_\_ does not meet the eligibility requirements.

Registrar's Signature: \_\_\_\_\_