

Johnston Community College
Credit by Examination Application

Completed by student : *(Credit must be secured by 10%/Census date of the course)*

I, _____, _____ hereby request permission
Print name of student Student ID number

to take a proficiency exam for credit in _____
(Course Prefix & number) (Section) (Credit hours)

My current academic program of study is _____.

I understand that credit by examination cannot be granted until I have been fully accepted for admission and placed in a program of study, have registered for the course, and have successfully completed the prescribed proficiency examination. **I hereby certify that I have not previously taken a proficiency examination for the above course and that I have not previously attempted this course for credit.**

Signature of Student Date

Completed by Instructor:

1. Student is approved to take an examination for credit for the above course:

Signature of Instructor Date

REPORT OF EXAMINATION FOR CREDIT:

Note to Instructor: This form is required to be returned as a matter of record to the Registrar's Office.

2. Date examination was administered: _____ Credit earned (C or better) Credit not earned

Signature of Instructor Date

3. Exam report reviewed and approved *(Instructor may be asked to submit graded exam)*

Signature of Department Dean Date

4. Report received, CR grade recorded, if earned, and report filed in student's folder

Signature of Registrar Date