

JOHNSTON COMMUNITY COLLEGE

STUDENT GOVERNMENT ASSOCIATION CONSTITUTION

Preamble

We, the students of Johnston Community College, in order to promote good relationships and understanding among the students, administration, faculty, staff and trustees; to unify the student body in the development of self-government and good citizenship; and to set a high level of standards for our school through responsible conduct, do hereby establish this Constitution for the government of students of Johnston Community College.

Article I. Name

Section 1.

This organization shall be known as the Johnston Community College Student Government Association.

Article II. Membership

Section 1.

The membership of the Association shall consist of all curriculum students who pay student activity fees. Continuing education students may elect to join by paying the appropriate student activity fee.

Article III. Executive Branch

Section 1.

The Executive Branch may be composed of six executive officers.

Section 2.

The executive officers of the Association include the President, Vice President, Secretary, Treasurer, Public Information Officer, and Parliamentarian, each of whom shall be elected by a simple majority of the members of the Association voting in a general election held annually in the spring semester. If an officer office is vacant, executive officers may be appointed with approval by majority vote from the senate or advisors.

The requirements for being elected to an executive office and continuing to hold that office throughout the term of office shall be as follows:

1. Be enrolled in at least six hours of curriculum courses.
2. Be in good standing academically and otherwise.
3. Have completed at least six hours of curriculum courses in the prior semester.
4. Be a senator for at least one semester prior to running.

A. The term of office for all executive officers shall be one year beginning with their oath of office in the spring semester and ending in the following year when a new set of officers take the oath of office. No office may be held for more than two consecutive terms by the same individual.

B. The duties of the office of President shall be as follows:

1. To administer and uphold the Constitution of the Association, its bylaws, and laws enacted by the senate.
2. To call and preside at meetings of the executive board, the senate, and the student body.
3. To appoint any additional committees necessary to carry out executive functions, subject to approval of the senate.
4. To issue orders to all committees and to require reports from them.
5. To serve as a member of the College Board of Trustees, as provided for in the North Carolina General Statutes 115D.
6. To represent the student body by serving as a member of the College Advisory Counsel.
7. To be the official representative of the college on all other occasions and at functions wherein participation is appropriate.
8. To assist in all other areas related to Student Government Association.

C. The duties of the office of Vice President shall be as follows:

1. To assist the President in any way required by the President.
2. To fulfill the duties of the President in the case of illness or absence of the President.
3. To assume the office of President and to carry out the duties of the office for the remainder of the term in the event that the President resigns or is unable to fulfill the duties of the office for any reason.
4. To serve as chair for the judicial branch and to preside over all meetings of the judicial branch.
5. To assist in all other areas related to Student Government Association.

D. The duties of the office of Secretary shall be as follows:

1. To accurately record and preserve the minutes of all regular and special meetings of the Association.

2. To be in charge of all necessary paperwork required by the executive officers, the executive board, and the senate.
3. To submit periodic reports to the membership or the Association, the advisor, and the college concerning the progress and actions taken by the Association.
4. To prepare and keep a record of all actions, bylaws, statutes, and resolutions of the senate.
5. To assist in all other areas related to Student Government Association.

E. The duties of the office of Treasurer shall be as follows:

1. To keep an accurate record of financial actions of the Association based on financial reports prepared monthly by the college business office.
2. To report periodically to the Association or at any time required.
3. To prepare and submit to the Association an annual financial report.
4. To solicit quotes and financial proposals from vendors.
5. To assist in all other areas related to Student Government Association.

F. The duties of the office of Parliamentarian shall be as follows:

1. To assist the President in maintaining order in accordance with parliamentary procedure at meetings of the senate, the Association, and the student body.
2. To serve as advisor to the President and the executive board on matters involving parliamentary procedure.
3. To assist in all other areas related to Student Government Association.

G. The duties of the office of Public Information Officer shall be as follows:

1. To gather facts about upcoming meetings, events, or issues and distribute them to the student body.
2. To produce promotional and other material for dissemination.
3. To maintain social media and email communication in accordance with college policies and procedure.
4. To assist in all other areas related to Student Government Association.

Section 3.

The Executive Board may consist of the six elected or appointed executive officers.

A. The duties of the executive board shall be as follows:

1. To propose legislation to be brought before the senate. Members of the senate may also propose legislation.
2. To appoint students to serve on college advisory committees.

3. To authorize, appropriate, and approve the expenditure of available contingency funds included in the budget.
 4. To formulate articles of impeachment, to conduct impeachment proceedings, and to remove from office any student government official duly impeached for failure to fulfill the duties of the office held. All actions of any kind dealing with impeachment of any officials shall be subject to a two-thirds majority vote of a quorum senate.
 5. To initiate official actions deemed necessary and proper to promote the general welfare of the student body.
- B. The executive board shall meet once every two weeks for the purpose of conducting business. Special meetings may be called by an SGA Advisor, the President, Vice President in the absence of the President, or by a majority of the members of the executive board.

Article IV. Legislative Branch

Section 1.

The Legislative Branch may consist of a senate composed of the executive officers and those students selected to serve as senators to represent the students enrolled in the various degree, diploma, and certificate curriculum programs on campus.

Section 2.

The senate shall hold one regular meeting each month. Special meetings may be called by an SGA Advisor, the President, Vice President in the absence of the President, or by a majority of the members of the executive board. A quorum of three executive officers, five senators, and one advisor is required to conduct official business. When school is not in session, a simple majority of the executive board shall assume the responsibilities of the senate.

Section 3.

The senate shall have the following legislative powers and duties:

- A. To conduct student government business by passage of motions by a simple majority vote of the members present at duly constituted meetings of the senate.
- B. To approve the annual budget of the student activity fund.
- C. To approve amendments to the annual student activity fund budget, as may be necessary from time to time during the year.
- D. To appropriate funds from the student activity fund for/ to:
 1. Agencies of the Student Government Association.

2. Extracurricular activities conducted by the Student Government Association.
 3. Student clubs and organizations
- E. To approve or reject by a majority vote all appointments made by the President of the Association.
 - F. To establish laws governing student government by passage of legislative acts by a two-thirds majority vote of the members of the state.
 - G. To approve rules and regulations governing the conduct of all elections.
 - H. To formulate articles of impeachment, to conduct impeachment proceedings, and to remove from office any student government official duly impeached for failure to fulfill the duties of the office held. All actions of any kind dealing with impeachment of officials shall be subject to a two-thirds majority vote of a quorum senate.
 - I. To initiate official actions deemed necessary and proper to promote the general welfare of the student body.
 - J. To elect a President and Vice President to fulfill the regular term of office should both offices become vacant at the same time.

Article V. Elections

Section 1.

The elections for the SGA will be voted on by the student body during the spring semester. The winners will be selected by majority vote.

Section 2.

If a vacancy occurs of the executive board, the runner up from the election will be selected. If the runner up does not wish to participate, the executive board will look at possible candidates from the executive board, senators, and the student body to make an appointment. Appointments will be affirmed by majority vote of the senate.

Article VI. Amendments

Section 1.

Proposed amendments to this constitution shall be submitted to the senate for initial consideration. In order for a proposed amendment to be submitted to the membership for approval, the proposed amendment must first receive an affirmative majority vote of the members of the senate. Proposed amendments must then be approved by an affirmative vote of a simple majority of the eligible members voting in a general student body referendum which must be announced at least two weeks prior to the date of the referendum.

Article VII. Ratification

Section 1.

An amendment shall become part of this constitution immediately upon ratification by the senate following the referendum. An affirmative vote by a simple majority of the senate shall constitute ratification of any amendment previously approved by a majority of the voters in a general student body referendum.

Article VIII. Approval

Section 1.

To maintain continuity, SGA Advisors reserve the right to supersede the SGA constitution in accordance with JCC policies and procedures. Constitutional amendments, legislative acts, motions, rules, regulations, and other actions passed by the Association can be subject to the approval of the College administration and the Board of Trustees.

Ratified May 3, 1977

Amended April 10, 1984

Amended May 21, 1985

Amended March 28, 2007

Amended September 13, 2013

Amended August 20, 2014

Amended January 14, 2016

Amended October 3, 2018

Amended June 11, 2019