



## Financial Aid Office

P.O. Box 2350 • 245 College Road • Smithfield, NC 27577  
(919) 209-2036 • [www.johnstoncc.edu](http://www.johnstoncc.edu)

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### FEDERAL DIRECT STAFFORD LOAN APPLICATION 2011-2012

Direct Loan applications submitted to the Financial Aid Office (FAO) by students whose academic status is Unsatisfactory will not be processed. The student may submit a new application at which time his/her academic status is considered satisfactory. Student must apply for Financial Aid annually.

Students who are awarded Direct Loans must maintain satisfactory academic status for the duration of the loan period to continue to receive loan disbursements. Borrowers of loans who have been terminated because of Satisfactory Academic Progress will be ineligible for loan funds until satisfactory academic status has been achieved as stated in the JCC Catalog under the Financial Aid section or online at [www.johnstoncc.edu/financialaidpolicies.aspx](http://www.johnstoncc.edu/financialaidpolicies.aspx). Students who receive loan funds for a semester and drop all classes before the 60% point of the semester will have to repay the funds for the time they have not attended class and the unpaid portions of their loan will be canceled.

#### JCC DIRECT LOAN PROCEDURE

1. Complete 2011-2012 FAFSA ([www.fafsa.gov](http://www.fafsa.gov)) and all paperwork requested from FAO.
2. You must have your Federal Personal Identification Number (PIN) to proceed with the next steps. If you don't have a PIN or have forgotten your PIN, go to [www.pin.ed.gov](http://www.pin.ed.gov).
3. **Be enrolled and attending at least 6 credit hours in required classes each semester of loan period.**
4. Complete Entrance Counseling online at [www.studentloans.gov](http://www.studentloans.gov). You must complete entrance counseling for **undergraduate student**. You must sign in using your PIN and then click on complete entrance counseling in the center of the page. Entrance counseling must be completed on or after **January 1, 2011**.
5. You must complete a Master Promissory Note (MPN) **undergraduate subsidized/unsubsidized** on the same website as the entrance counseling ([www.studentloans.gov](http://www.studentloans.gov).) Click and complete MPN under Master Promissory Note on the left hand side.
6. Complete the attached JCC Direct Stafford Loan Request and return to the FAO at JCC.
7. The U.S. Department of Education's National Student Loan Data System (NSLDS) at [www.nsls.ed.gov](http://www.nsls.ed.gov), provides access to your loan and federal grant history. JCC will submit your loan and Federal Pell Grant information to the NSLDS, where it will be accessible to you. You will need your Federal Student Aid PIN (Personal Identification Number) to access your record. From this site you can find out:
  - Contact information for your loan servicer
  - Loan date
  - Canceled amount
  - Outstanding principal
  - Loan amount
  - Disbursed amount
  - Amount of accrued interest
  - Outstanding interest
8. Direct loans are disbursed electronically into your school account. Tuition, fees and/or books can be charged against your loan, if processed and approved before registration. These charges will be deducted from the award and released on the dates listed on the Financial Aid Disbursement Schedule. **The Financial Aid Disbursement Schedule will be mailed with your award letter.**
9. It is requested that you complete Exit Counseling each year that you have a loan at JCC; however, it is **REQUIRED** before leaving JCC; you can access Exit Counseling online at [www.studentloans.gov](http://www.studentloans.gov). You will locate Exit Counseling under tools and resources.



2011-2012 FEDERAL DIRECT STAFFORD LOAN REQUEST FORM

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_
Last First Middle
DOB \_\_\_\_\_ Home Telephone \_\_\_\_\_ Cell \_\_\_\_\_

This form is required for students requesting certification of a Federal Direct Stafford Loan. Complete all requested information, sign, and return to the Financial Aid Office.

Step 1: Select loan period. Requested amounts for more than one term MUST be divided into two equal payments (half each per semester).

Form with checkboxes for loan periods: FALL/SPRING, FALL ONLY, SPRING ONLY, SPRING/SUMMER, SUMMER ONLY

If you are receiving a loan for just one term (e.g. Fall term only), the financial aid award must have been offered and accepted before the end of that term. Federal regulations mandate that a loan for a term that has already ended can be certified only, if the student is currently enrolled at least half-time and there has been no gap in enrollment.

Step 2: You may choose to apply for the full amount for which you are eligible based on your dependency status and grade level or a lesser amount. Please indicate your preference below.

LOAN LIMITS FOR ACADEMIC YEAR 2011-2012
1st year students (31 or less completed credit hours) \$3500 Subsidized
2nd year students (32 or more completed credit hours) \$4500 Subsidized
\*\*\* Subsidized Loans are need based \*\*\*
Dependent students may borrow an additional \$2000 Unsubsidized funds if eligible
Independent students may borrow an additional \$6000 Unsubsidized funds if eligible
PLEASE NOTE: Unsubsidized loan interest rate is 6.8% and the federal government does NOT pay the subsidy, while you are in school. If the interest is not paid while you are enrolled in school, it is capitalized and added to the principal of the loan.
Interest Rate Information: Subsidized 3.4% Unsubsidized 6.8%
Origination Fees: Subsidized and Unsubsidized 1% Rebate: Subsidized and Unsubsidized 0.5%
The net fee amount (Origination Fee less the Rebate) is taken out up front before the Department of Education sends the money to the school.

Choose (A) or (B) do not fill in both
(A) Please certify my loan for the maximum amount I am eligible to receive for the subsidized and unsubsidized loan program for this academic year. Initial here: \_\_\_\_\_
(B) I am requesting a lesser amount of \$ \_\_\_\_\_

I understand I must be enrolled at least 6 credit hours in an eligible program at the time of disbursement.

Authorization Statement

I hereby authorize Johnston Community College to credit my award to my student account to pay for current educational expenses such as tuition, fees, books, supplies, bad checks, and outstanding loans owed to the College. Any minor prior award year charges that are less than \$200.00 or that do not prevent me from paying current-year educational costs may also be deducted. I also voluntarily authorize JCC to hold the balance of my account until it can process all bookstore charges, verify my attendance, credit tuition refund requests, and make any adjustments necessary to obtain a correct and true credit balance owed to me. I understand that my check will be released on the dates listed on the Financial Aid Disbursement Schedule and I can cancel or modify this authorization at any time during the award year. Submission of this form does not delay when funds are released to the student should a credit balance exist.

Signature Authorization

- By signing this form I,
• Certify that I have read, understand, and agree to the information provided in this form, front and back, and the complete policies for receiving and maintaining financial aid will be available at www.johnstoncc.edu/financialaidpolicies.aspx.
• I authorize the Financial Aid Office at Johnston Community College to make any necessary corrections to my Student Aid Report electronically on my behalf. I understand that if I purposely give false or misleading information on my Student Aid Report, I may be subject to a \$20,000 fine, a prison sentence, or both.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

## Student Terms of Agreement

If I am awarded financial aid assistance, I hereby certify that I have read and understand the following statements:

- I am responsible for reading and understanding the JCC's Financial Aid policies, including the Satisfactory Academic Progress Policy available online at [www.johnstoncc.edu/financialaidpolicies.aspx](http://www.johnstoncc.edu/financialaidpolicies.aspx), in the College Catalog, and the information will also be available in my award package, if eligible.
- I understand that I must submit all transcripts (High School, GED, College, etc) to the Office of Admissions in order to be eligible for financial assistance.
- I understand that I must complete placement testing, if applicable.
- I understand award amounts may be subject to change based on enrollment status, available funding and/or regulatory changes.
- I understand that false or incomplete information submitted by me or on my behalf may result in the cancellation of my award and may require repayment of part or all of the funds disbursed to me.
- I understand if I register for classes and decide not to attend JCC, it is my responsibility to inform the Financial Aid Office and to officially drop or withdraw within published timeframes. If I fail to do so, the classes and respective charges may remain on my student account.
- I am responsible for paying my tuition, fees, bookstore, and other outstanding charges if I am placed on Financial Aid Suspension or if they are not covered by my financial aid.
- I am responsible for payment of any developmental course hours in excess of 30 credit hours.
- I understand that I must notify the Financial Aid Office if I withdraw from classes at JCC. I also understand that excessive withdrawals may adversely affect my satisfactory academic progress and my ability to receive financial aid funding.
- I understand if I withdraw officially or unofficially from all my courses during an academic term, I may owe the College and/or The U.S. Department of Education a portion of my financial aid.
- I am responsible for notifying the Financial Aid Office if I receive any scholarships, loans, employer reimbursement or other assistance from outside sources that are not processed by Johnston Community College.
- I understand there is a federal regulation requiring a conversion of credit hours in the following programs: Air Conditioning, Heating, and Refrigeration Diploma, Basic Law Enforcement Technology Certificate, Cosmetology Diploma and Certificate, Cosmetology Instructor Certificate, Greenhouse and Grounds Certificate, Heavy Equipment and Transport Technology Diploma, Interventional Cardiac and Vascular Technology Diploma, Machining Technology Diploma, and Welding Diploma. The converted credits are used to determine the actual enrollment status for these programs and may result in less credit hour totals than published in the College Catalog for a particular course.

***\*\*PLEASE NOTE: The Financial Aid Office sends all e-mail communications to your school e-mail address. It is your responsibility to keep your school e-mail address activated and to check your messages.***